

Gordon Mitchell  
Enterprise Engineering Services Ltd  
Craigshaw Drive  
West Tullos  
Aberdeen  
AB12 3TH

7<sup>th</sup> May 2009

Supplier Number 10040482

Dear Gordon

### **CONFIRMATION OF FULL REGISTRATION**

We are pleased to confirm that your company is fully registered on the First Point Assessment database and your company details will be available to Purchasers until 6<sup>th</sup> February 2010.

We wish to take this opportunity to remind you can now view and update your information via our website, [www.fpal.com](http://www.fpal.com). You shall require a valid user id and password to access the system. If you require a new id or password, please contact us on the number below.

We would also recommend that you visit the Home page of the website, prior to logging in on a regular basis and visit the News and Events section.

If you require any further information or assistance, please contact the Customer Sales & Support Team on +44 (0)1224 337533.

Yours sincerely



**Jennifer King**  
**Customer Support Team Leader**  
**First Point Assessment**